



Ardross Primary School P&C Association Meeting Minutes

General Meeting held on Monday 10th June 2019 at 7.15pm in the Staff Room

1. Welcome

In attendance: Charlotte Oliver, Anna Belton, Rachel Crawshaw, Cindy Webster, Alex Smith, Kim Khoo, Kelly Siebel, Amanda Kayser, Marnie Langford, Justine Penno, Natalie Jones, Bruce Ivers.

Apologies: Alice Brennan, Sue Mikkelsen, Paul Teoh

2. Confirmation of minutes of previous meeting and of Exec Committee meeting

Resolution: That the minutes of the meetings of Ardross Primary School P&C Association held on Mon 13th April 2019 at 7.15pm and the minutes of the Executive Committee meeting held on Thursday 23rd May 2019 at 2.30pm be taken as read and confirmed as a true and accurate record. Carried.

3. Correspondence

3.1 In:

- 3.1.1 Various prizes are being received for the Trivia Night in response to the donation request letters sent out.
- 3.1.2 Father's Day Fundraising leaflet received and this will be discussed at an upcoming P&C general meeting

3.2 Out: Nil

4. Bruce Ivers, Environmental Proposal

- Bruce currently operates in two roles at the school. As our school's Sustainability Coordinator, Bruce is funded for 40 days per year and his work involves educating the students and working in the nursery. His other role is being the person responsible for securing the State National Resource Management Grants. These grants support community-based projects that serve to protect, restore and enhance the local natural environment and resources
- Bruce is requesting help from the P&C in funding \$4400 so that he can continue to carry out his work normally funded by State National Resource Management Grants. Bruce explained that the State NRM is currently receiving an abundance of fund requests and is unable to fulfil them. In fact, in 2018 \$42M of applications were lodged but only \$7M have been granted
- The environmental benefits as well as student learning opportunities through Bruce's planned planting excursions are evident. An example being that the water quality at Bull Creek has noticeably been improving through the introduction of sedges being planted there since 2008 and the plants' ability to filter heavy metals out of the water also forms part of the students' curriculum. Bruce spoke passionately about the contribution to sustainability in threatened ecological areas and the fact that our Yr 5 and Yr 6 children can be involved in these projects at Anketell North and Yagan Park, near Bull Creek. Cindy Webster

thanked Bruce profusely for his input at the school and the remarked upon the enjoyment and enthusiasm her own children have had through the environmental lessons and excursions

- Due to the commitment he has made for the above projects with both our school and the State NRM, Bruce will go ahead as planned, however he made the valid point that he has to absorb this financial shortfall. With only 20% of the cost covered, this is only enough for the seedlings
- Bruce has warmly invited us to take a walk through the gardens at school where he has put a lot of thought into the selected species and distribution of plants. Bruce has 3 years left remaining on his contract at Ardross PS and is very keen to have some succession planning put in place, in time for when he chooses to retire although he is very happy to continue in his role for a while longer
- Charlotte Oliver assured Bruce that we would discuss this grant further; however a larger conversation would need to happen amongst the P&C in regards to funds available, future commitments and a priority order for funding of proposals. It was agreed that we are very fortunate to have Bruce and that his goodwill should be acknowledged and rewarded even if his request funding is not possible

5. Natalie Jones, Library Furniture Proposal

- Natalie is very keen to re-configure and refurbish the library and will need funding to make this happen. Natalie explained that there are 2 main issues with the current floorplan of the library. The first issue is that the junior space (K-2) space and the senior space (3-6) are the same size and Natalie would like to see more space assigned to the older kids. The second issue is that considering the library has a lot of natural light, the current set-up doesn't capitalise on this. She would like to see the library being turned into a much more engaging and inviting space and would like input from teachers to make this a really special communal space
- Natalie has already presented her proposal to all the teachers, during their recent staff development day and they are very keen to see these changes go ahead. The feedback she has received has been very positive. She is conscious that we are partway through the year and this could prove trickier with funding. She currently receives \$6000 per year and is looking at requesting funding of \$16,900 from the P&C in ideally a 2 or 3 phase approach. Natalie has been in contact with WA Library Suppliers who she has found understand her brief and are very proactive. The ottomans we have in the library are very popular so Natalie would like some more to be purchased and this represents Phase 1. She proposes Phase 2 would be the purchase and installation of 2 booths and then Phase 3 would be converting the shelves onto casters so they can be easily moved, creating an ever-evolving library. The current desks and chairs are not popular so Natalie would like to strip these out. She has ordered bean bags and is confident these will be a big success with the kids and would be keen to order more if funds allow
- Charlotte asks if Alice Brennan and Zoe Atkinson could look into the possibility of any community grants that might be able to assist in funding for this proposal.



6. Treasurer's Report (motion that it be adopted)

We have no recent Treasurer's Report, however Paul is doing his very best to resolve this by the end of the week.

7. Other Reports

7.1 President

- Charlotte has provided an event summary for all events that have been held to date this year; detailing food type/quantity /cost/profit breakdowns. By compiling all this information, it should mean that when a future event is held, we have the relevant details to hand.
- Facebook now has 117 followers
- Charlotte will feature Cindy Webster as next month's Meet The Team section in the newsletter

7.2 Principal

- Sue Mikkelsen extended her apologies for not being able to attend our meeting
- Tony Mirabella is delighted with the network upgrade and its impact is already being felt across the school. The teachers are really benefiting from the speedier Wifi and lack of traffic. He was successful in securing a great deal on the Smart TVs so we will soon have 7 instead of 6. The Apple server will be live by the end of next week (21st June)
- The school has received a grant to turn the canteen into a D&T Studio, commonly referred to as a "Maker Space" and this transformation will be led by Mr Hill

7.3 Uniform Shop

- The new embroidered logo has been approved on uniform samples by Sue Mikkelsen and will be embroidered onto long-sleeved and short-sleeved polo shirts and zip jacket.
- The last price increase by the Uniform Shop was in 2017 and Permapleat prices have increased in the last 2 years. In line with the previous increase suggestions from Nikki Stone, Kim suggests an 15- 20% mark-up and the P&C achieved a unanimous vote in favour of this.
- Alex Smith reported back from the school board that bottle green leggings are acceptable. It does seem very difficult to source them though, and the only known supplier is Best & Less

8. Future Fundraising – Fundraising Committee

- Charlotte proposed that in order to spread the load, a sub-committee should be formed. Whether this is headed up by current P&C members, or whether it is other parents from the school community, the idea would be that the organisation and manning of events is shared by a wider range of people.
- Sue Mikkelsen has given the go-ahead for the following fundraisers: Silver Coin Challenge (date to be confirmed), Tea Towels and a disco in Term 3 and Christmas Cards in Term 4.
 - The P&C would like to action the Silver Coin Fundraiser as quickly as possible and will request from Sue Mikkelsen that we run this



in the last two weeks of term. Charlotte will discuss with Sue and confirm the dates asap

- A Fete Day is another valid idea that came up in discussions – if it could have STEM benefits, ie, being linked to the curriculum, it could be a very popular way to raise funds
- It is acknowledged that we need to give ample warning of these activities to the teaching staff as we are aware it does require them to set aside time to assist the kids. Potentially some fundraisers could be ‘classroom fundraisers’ where the proceeds are fed back to the class to assist with the provision of equipment etc. Additionally, by communicating the goals of these fundraisers is likely to increase the buy-in factor on the part of the parents and wider community – people love to know *where* their money is going!
- The P&C are breaking even in terms of their commitments (both upcoming and ongoing) and predicted income. Presentation Night, End of Year Behaviour Movie outing or similar, Mathletics, Reading Eggs, Timing Solutions, MYOB, WACSO and Yearbooks are all included in this
- Finally, if we are able to get into the rhythm of arranging certain smaller fundraisers on a regular basis, we can increase our annual income and less work will be involved because we can follow a set formula

9. Trivia Night

- More than 114 tickets have been sold on-line now. 18 teachers are attending and this totals 14 tables. Charlotte would ideally like to see at least 3 further tables purchased
- Prizes have been a bit light this year, however there is still a great selection and Charlotte is confident guests will be really impressed at the selection of ‘new’ prizes which haven’t been seen by us before
- The school has donated “Principal for a day” and the car parking space. There will be a selection of artwork from Kindy and PP available as well as more than 40 raffle prizes totalling \$2200 and more than 30 silent auction prizes totalling \$4500. A raffle for the diamond necklace will be held in advance of the Trivia Night with 300 tickets costing \$10 each. The permit has been arranged already
- A suggestion was made by Kelly Siebel that it could be beneficial for a member of the P&C to give a brief talk on the night, telling the audience what it is that we do for the school and inviting/encouraging others to come and join us for meetings and help us with fundraising and community involvement.

10. AOB

11. Next Meeting: Monday 1st July 2019 at 7.15pm

12. Close: 9.00pm