



Ardross Primary School P&C Association 2 May 2023 7pm School Library

Attendees:

Sue Mikkelsen-Taylor (Principal), Cindy Webster (President), Justine Penno (Co-VP), Fiona Hood (Co-VP), Melissa Fletcher (Treasurer), Michael Rogerson, Casey Wilkins, Amy Zhang, Lotta Powell, Tash Whitmore.

Apologies:

Magdalena Siga, Ashish Mishra, Mags and Ali Martin, Kelly Hallums, Matt Snare, Estabelle Ang, Dajana Petrovic

1. Welcome

Meeting opened at 7.08pm

2. Confirmation of previous minutes

The previous AGM and meeting minutes were carried by Justine Penno and seconded by Fiona Hood.

3. Business arising

- None

4. Correspondence

- No outstanding correspondence

5. Reports

5.1 President - Cindy Webster

Welcome everyone, firstly can we acknowledge the traditional custodians of the land we are meeting on, the Whadjuk, Noongar People.

Welcome to our 3rd meeting.

Great news to share, our Robin Hood Grant submission to the City of Melville for upgrades to our oval Nature Play, has been successful and has been approved at the round table discussions. This means we will proceed to community voting stage and are in with a change to win. I had to do some final adjustments as the Council suggested adding money for liability insurance during construction. Noted to Sue that once complete the insurance will fall under the school's department insurance.

Once all up and running soon we will need to get it out to the community and advertised and try to get as many votes as possible.

Quiz night, Mel and I met with Mags to go over things. As covered in our newsletter we are hoping to get some more prizes from any parents or their family/friends willing to help us out and in return we will advertise their business.

I will be contacting Paul Evenson from Realmark Realty to see if he might like to sponsor a prize at our quiz night and to chat further about the colouring comp. – Sue advised to do so as he has expressed wanting to help us further.

Confirmed with Sue that our major school auction prizes are a definite go ahead for Parent Staff Carpark Space and Principal for the Day.

I will also approach Kim Giddens, Member for Bateman, about a prize for this. Will also ask about help with any grant information she might have to help our Grant committee moving forward.

Family Engraved Bricks, are sitting out back of school and apologies I haven't had a chance to look into the laying of these yet. The original idea was to lay them outside the library doors under the verandah and have the dept contribute, Sue and I can confirm that isn't an option thru the dept. Feel it seems silly to lift good pavers to lay new ones, so I propose we lay them in a different spot that could do with new pavers. Suggested areas are at the double gate entry off the oval near to the library or inside the undercover area. Sue approved ok to ask school community if any concreters or paving people that could help us out.

Previous meeting it was mentioned that there were concerns over ipads/chromebooks not working or being charged correctly. I have discussed with Glenn Hill and confirmed there isn't any issues, its mostly user error, he has ordered more chargers and trained the new yr 6 computer captains.

Action Items:

1. Communicate to school community how to vote for our submission for the Robin Hood Grant, once we know when voting opens.
2. Sue to ask Fiona Shaper if she knows the name of the man who originally did the natureplay area and playground.
3. Speak with Paul Evenson from Realmark Realty to see if he might like to sponsor a prize at our Quiz night and to chat further about the colouring competition.
4. Speak with Kim Giddens, Member for Bateman, about donating a prize for the quiz night and if she has any tips regarding grants we can apply for.
5. Ask school community if any concreters or paving people that could help us out with laying the Family Engraved bricks and confirm location they are to be placed.

5.2 Principal

Current Enrolments as of May 2023 - 413

K	PP	1	2	3	4	5	6
36	56	49	49	49	50	72	52

- Pillar 1 – High Quality Teaching & Learning
 - o Swimming for Years PP – 2 commences on Monday 8 May 2023.
 - o Year 5 camp – Ern Halliday (Sorrento) 1st & 2nd May 2023.
 - o Year 6 camp – Swan Valley 8-10th May 2023.
 - o School development day – 24th April 2023.
- Pillar 2 – Positive Collaboration & Partnership
 - o KISS and DRIVE/ community use of Drumfern and Grimsay Road
 - Overall a positive change
 - o Student Voice
- Pillar 3 – Fostering an Inclusive and Learning Environment
 - o Positive Behaviour Support (PBS) program is now supported by the schools mascots representing each of the values.
- Pillar 4 – Strong Governance & Leadership

- New Japanese teacher Mrs Michelle Niblett – she has settled in well and enjoying teaching our students.
- Student Centred Funding.
- Annual report 2022 completed.

5.3 Treasurer - Melissa Fletcher

1. Cash at Bank
 - Cash position at 1 st of May - \$30k.
2. Building Fund
 - The ATO has approved the Building Fund.
 - The Bank account is in the final stages of setup.
 - Once finalised we will start promoting it to the school community.

5.4 Class Parent Representative Coordinator – Fiona Hood

Nothing new to report.

Action items:

- Working with Estabelle to update the P&C flyer for enrolment packs.

5.5 Uniform Shop – Justine Penno and Kelly Hallums

1. Stocktake

The first stocktake for the year was done on the last day of Term 1. We are pleased with how the sales went for Term 1 and have gained a better understanding of the turnover. MYOB has been a steep learning curve with stock levels due to how some have been set up in the system, we endeavour to be able to prepare a report to make further order projections easier.

2. Zip Jackets

Approval has been sought by the school board to revert back to the previous style jacket (round neck not funnel neck). This has been for two reasons; some children do not cope with the feeling of the high neck and secondly due to supplier turn-around time. Once we receive this new batch we will assess whether we continue to stock both styles or just the one.

3. Digital Logo

The first approval has been signed off to make change for the updated logo, we are now awaiting the print on fabric.

4. Sports Shirts

A parent has raised the question whether a change in fabric can be proposed for sports shirts. The material is currently a thicker style compared to some materials available now and with design and choice now broader, consideration will be put into whether that is something to moving forward.

5. Shop Connectivity

Mike Rogerson has kindly been in to see the shop and spoken to Telstra about it. We need a repeater installed to improve connectivity.

Action Items:

- Mike to meet with Sue to discuss what is needed and then get back to Telstra with the outcome.

5.6 Events – Melissa Fletcher

1. Mother's Day
 - Stall will run Friday 12th of May, to be staffed by Fathering Project volunteers. May require a few additional helpers but will finalise this week.
 - Gifts on order have arrived and will be sorted ready to go.

2. Quiz Night
 - Tickets to go on sale in June for tables of 10.
 - Save the dates have been circulated.
 - Currently searching for more prizes (specifically table prizes – ie. Lots of 10) and auction items.
 - Will put a call out via FB and WhatsApp to hopefully source some items thru the community.
3. Father's Day
 - Need to organise an event lead please.
 - Proposed date 1 st of September, items would need to be organised at least a month in advance.
 - Suggest involving the kitchen garden again.
4. Arts Extravaganza
 - Ms Brown is coordinating this year.
 - I've reached out to her requesting confirmation of a date as soon as she knows so we can decide what to contribute to the event. Will update once I've got confirmation and we can discuss what we'd like to arrange.
5. Dress-Up Day
 - Nothing yet confirmed. Open to suggestions and volunteers please.
6. NEW PROPOSAL – Bow and Sweat bands fundraiser
 - Local business (Mad about Bows) offers a fundraiser where 20% of profits are donated back to the school.
 - Samples of the bows provided – can also do faction colours.
 - She will very soon be offering sweat bands too which could be pushed for the faction carnival.

5.7 Fathering Project Coordinator - Matt Snare

Matt was absent from the meeting, but sent the following updates:

- * Mother's Day Stall - 10 Dads enlisted, currently sorting out roster.
- * Fathering Project events for term 2 - both tentative whilst we confirm venue bookings - Barefoot Bowling and Perth Observatory.

5.8 School Board Representative - Kelly Hallums

- Kelly was an apology for this meeting.

5.9 Grants Applications – Lotta Powell, Ashish Mishra

Lotta has registered our interest in several grants and is awaiting more information. She will follow up with Ashish also.

6. General business/ other items for discussion

1. Students wish list: Ask the students to create a list of items/activities that they would like P&C to purchase/organise.
 - Action: Sue to ask the children as assembly to have a think about this, the teachers will then integrate it into a class activity. The lists will be sent to Cindy.
2. A payment APP: An app that incorporates all payment to the P&C, such as fundraising items (HXB, raffle tickets, gold coin donation etc), uniform shop, lunch order. This was we don't have to deal with cash and all payment details will be safe and secure.
 - Action: Matt and Mel have sent an email about this which Cindy will follow up on.
3. Justine suggested name badges for P&C committee members to wear when they are at school so parents know who we are.

- Action: Justine to send list of positions to Sue to get badges made.
- 4. Fiona suggested we approach the council regarding putting a path up the hill to the nature play area (alongside the Pre-primary playground) in order to create easy access to the nature play, but also to the proposed bike shelter.
- Action: Fiona has the contact details of who to speak to at the council and will follow this up.
- 5. Fiona suggested we make sunscreen available in the classrooms for students to use before recess/lunch.
- Action: Sue to find out the legalities of this.

7. Next meeting

The next P&C will be held on the 6th June, 7pm in the school staff room.

8. Meeting close

Meeting was concluded at 8.44pm.