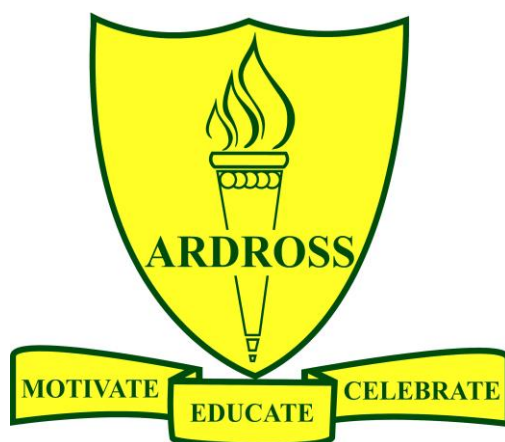




Ardross Primary

An Independent Public School



COMMUNICATING WITH THE SCHOOL COMMUNITY

Reviewed 2018



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Parent Information – Talking To Our School

The relationship between home and school plays a very important part in a child's education.

Communication between school and parents is seen as essential to promote a mutual understanding between both parties to enhance the quality of education at this school. With effective communication it is believed that a more supportive environment will develop.

We cannot overestimate the critical role parents play in successful learning. Parents are in a position to contribute most to their child's development and are among the most important influences on the way in which the child approaches learning.

Teachers are responsible for the formal aspects of children's learning and successful teaching builds on the home experiences of the child. This is most effective where there is an active partnership with parents.

Two-way communication is a critical factor in the partnership between parents and the school. Where a partnership exists, it is easier for parents to feel confident about the teaching and learning taking place in the classroom and to solve problems. We will seek to keep parents well informed about what is happening at school.

How Our School Communicates With Parents:

Communication	Channel	Who
School Business Plan	Website, Connect, Schools Online, Classrooms, Reception	Principal Communications Officer School Officers
Annual Report	Website, Connect, Schools Online, Reception	Principal Communications Officer School Officers
Newsletter	Website, email, updated-link	Communications Officer School Officers
School student reports	Connect, email	Deputy Principal-Curriculum
School Board Meetings	Newsletter, updated-link, website	School Board Chairperson Principal
Parent & Citizen Association (P&C) Meetings and information	Newsletter, P&C communication board, classroom notice board	P&C members
Parent Information Evenings-Conversation Cafe	Newsletter, Connect	Principal
Parent/Teacher Evenings	Newsletter, Connect, note home to parents	Principal Classroom Teachers
Surveys	Newsletter, email link	Principal Communication Officer
School Assemblies	Newsletter, website	Deputy Principal Communication Officer
Special Events (sport, art, presentations)	Newsletter, website, Connect	Specialist Teacher Communication Officer
Excursions	Connect	Classroom Teacher
Uniform Shop	Newsletter, Parent information pack	P&C
Community Events	Newsletter, website	Deputy Principal
Parent Events	Class parent contact	P&C
Parent Information Booklets	Website, hardcopy	Principal School Officers
Connect (internet platform)	Connect	Deputy Principal Principal
Grievances	Policy document	Teacher → Deputy Principal → Principal



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Teacher Meetings

Parents are welcome to talk to their child's teacher when they need to and should make an appointment to avoid disrupting the learning program.

Newsletter

The newsletter is published on the school website every second Wednesday. Family members can request a newsletter reminder by visiting the website at <http://www.ardrossps.wa.edu.au/> and subscribing to the newsletter. Alternatively families may request a hard copy of the newsletter be sent home where computer access is limited.

Parent Assemblies

Parents are invited to class assemblies held each alternate Tuesday afternoon. Each class from Pre-primary to Year 6 will conduct an assembly each year and parents/caregivers will be notified in advance to enable them to attend where possible.

Reporting

Reporting processes are regularly reviewed and often dictated by the policy of the Department of Education. Formal reports will be sent home at the end of Semester 1 and Semester 2, with opportunities for teacher/parent interviews.

Parent Information Evenings

Each teacher holds a meeting with their student's parents during early Term One each year.

Interviews

Interviews can be of two types:-

- Parent Teacher Interviews held as required at the request of either party for any relevant issue regarding a child.
- Interviews for those parents who wish to discuss the student's report or work.

Presentation Night

In December, an evening will be organised to enable the Ardross Community to farewell the Year 6 students and to view the presentation of the Annual awards. These include;

- Tess Hackett Citizenship Award (to a Year 6)
- P & C Citizenship Award (to a Year 6)
- Class Awards for Excellence and Endeavour for children from Years 1 - 6.

Other information that is available from our school:

- School Plan
- Annual Report
- Information on Department of Education and school policies and policy changes
- Student behaviour management and development policy
- Curriculum details
- Access to the School Board
- Information about participation in the Parents and Citizens' Association and other support groups
- School contributions, charges and booklist
- Excursions details
- School dress code
- School events
- Community events